



Weekly Project Status Report

Landing an Entry-Level IT job

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Basic Information

Reporting Period:	Week 7: Oct. 6-13
Project Name:	Landing an Entry-Level IT job
Project Goal:	My goal is to learn the fundamental requirements in IT which consists of IT Support, Networking, and Cybersecurity. I will also tailor my resume to include this project and specifically the portfolio which will host everything I have learned during this semester to get there.
Project Manager:	Alejandro Diaz



Project Health



AT RISK

Executive Summary: Currently, need to work on my charter. It is too heavily focused on Certifications and Portfolio, although both will be deliverables. I need to adjust my planning process to transition from yellow to green.



Accomplishments This Week

- ✓ Module 1 Networking Basics
- ✓ GitHub Repository completed
- ✓ Minor adjustments to project charter



Plan for Next Week

- Refine deliverables for charter
- Continue powering through Module 2 & 3 of networking basics

3. → Get feedback from groupmates about my project

Upcoming Milestones

Milestone	Target Date	Status
Placing professional profile picture on GitHub	10/17/2025	ON TRACK
Make links available on GitHub	10/18/2025	ON TRACK
Refine goal with professor	10/13/2025	AT RISK

Issues & Risks / Mitigations

Project charter is having issues MEDIUM

Mitigation: *I need to communicate with the professor about making suitable changes to my project charter to bring it up to par. This isn't critical yet, but it is getting there. I will make the appropriate changes after my discussion with her.*

Changes Since Last Report

No changes to report

No changes occurred since the last reporting period.